

# SHARED GOVERNANCE COUNCIL MEETING

Minutes – October 10, 2007

Board Room 2:30 – 4:00 p.m.

**Members Present:** Academic Senate–Gail Kropp; ASSC–Harjot Sandhu, Lillian Nelson; CCA/CTA/NEA–Diane White; CSEA–Sally Bailey; Local 39–Jeffery Lehfeldt; Management–Shirley Lewis, Esq.; Minority Coalition–Kevin Anderson; Resource Persons–Lisa Waits, Ed.D.; Kathy Rosengren; Jay Field; Rich Christensen, Ed.D.; and Nora O’Neill; Interim Superintendent/President–Gerry Fisher;

**Members Absent:** Resource Persons– Charles Shatzer, Ph.D.; CSEA–Cynthia Simon; Minority Coalition–Sal Alcalá; Resource Person– Mazie Brewington

**Guests:** Frank Kitchen, Director of Facilities; Bob Myers, Dean of PE and Athletics; Chief Steve Dawson, Sergeant Reggie Whilhite; Judy Anderson, Admin & Business Services

## 1. (a) Call to Order/Selection of Timekeeper

The meeting was called to order at 2:30 p.m. by Superintendent/President Gerry Fisher. No Timekeeper was chosen for the meeting.

## (b) Approval of Agenda

It was moved by Diane White and seconded by Gail Kropp to approve the Agenda for the meeting. The motion carried unanimously.

## (c) Approval of Minutes

It was moved by Shirley Lewis and seconded by Lillian Nelson to approve the Minutes of the September 26, 2007, SGC Meeting. The motion carried unanimously.

## 2. Animals on Campus – New Board Policy No. 1080 – Gerry Fisher

S/P Fisher stated he was open to suggestions for a reasonable way to accomplish the approval of an Animals on Campus Policy.

Gail Kropp compared the differences between the policy brought forth by VP Brewington at the last SGC Meeting and the revised policy that Gail brought forth from the Academic Senate at the last SGC Meeting.

Diane White stated that the faculty was divided on this issue. She advised that the CTA Executive Board’s preference, without having spoken to their constituents, was that they would like to see some sort of compromise policy adopted by SGC. She also pointed out, however, that there is a health and safety article in the CTA contract. Finally, Diane read a letter from yet another group of faculty members, who wished to remain anonymous, stating they did not want to be known on campus as the “dog haters.” They stated that they are concerned about all of the things that come up with regard to dogs being on campus; i.e., destruction to the physical plant

through urinating on carpets. They expressed concern about barking and disruption of classes and meetings. They pointed out that it only takes one infested animal to contaminate a building, and there are health issues surrounding this problem. They also expressed concern about dog bites and pointed out that there are many children on campus, especially in connection with our child care center. They expressed concern with Ed Code and OSHA safety standards and closed their letter by saying all faculty, all students and all classified personnel have the right to a safe and healthy work environment, and allowing dogs would compromise this.

Jeff Lehfeldt stated that Local 39 preferred the brevity of the policy presented by VP Brewington and suggested adding a line to the policy stating, "at the President's discretion" in order to provide some leeway in addressing incidents outside of the policy, such as the whippet dog group that holds races on SCC property and have been very good tenants for SCC.

S/P Fisher suggested, and it was agreed by the SGC members, having a Shared Governance Council subcommittee to review this policy. HR director Rich Christensen will facilitate the first meeting of this subcommittee, which will consist of representatives from ASSC, CSEA, CTA, Academic Senate and Local 39 as well as Frank Kitchen, Steve Dawson and Bob Myers. Each group is to advise Dr. Christensen of their representative by Friday, October 12, 2007. The subject will return to the November 14, 2007, SGC Meeting with a recommendation from the subcommittee for discussion and approval.

### 3. **Facilities Use Policies, Board Policy Series 1100** – Mazie Brewington and Kathy Rosengren

VP Brewington's Policy Nos. 1180, 1190 and 1195, which were presented to SGC at the last SGC Meeting, were returned to this meeting for approval.

IVP-AA Kathy Rosengren again distributed Board Policies 1100, 1110 and 1120, which she provided to the SGC members at the last SGC Meeting. Kathy's recommendations consist of a rewritten Policy 1100, which includes Policy 1110 and Policy 1120, both of which she is recommending be deleted.

The results of the discussion are as follows:

Policy Nos. 1100, 1110 and 1120: It was moved by Lillian Nelson and seconded by Kevin Anderson to approve the new Policy 1100, with the deletion of the word "Authorization" from the title, and approve the deletion of Policies 1110 and 1120. The motion passed unanimously.

Policy No. 1180: It was moved by Lillian Nelson and seconded by Diane White to approve Policy 1180 as presented; and, in line with S/P Fisher's suggestion, renumber Policy 1180 to new Policy No. 1120 in order to end up with logically enumerated policies in the 1100-Series policies. The motion passed unanimously.

Policy 1190: It was moved by Gail Kropp and seconded by Harjot Sandhu to approve Policy No. 1190 as amended by putting a space between the words The and College in the title; and, in line with S/P Fisher's suggestion, renumber Policy 1190 to new Policy No. 1130 in order to end up with logically enumerated policies in the 1100-Series policies. The motion passed unanimously.

Policy 1195: S/P Fisher explained to the SGC that this policy replaces all of the former policies listed thereon with strikethrough text; i.e., Policy Nos. 1130, 1140, 1150, 1160, 1170 and 3380, as the information covered by those policy numbers is now included in the new Policy 1195. (NOTE: In line with S/P Fisher's suggestion, when approved, Policy 1195 will revert to new Policy No. 1110 in order to end up with logically enumerated policies in the 1100-Series policies.) The following discussion ensued:

Lillian Nelson stated that the students felt that they were not included in the Facilities Task Force, and they are stakeholders with regard to their use of the facilities. She said the students were not included in determining any of the procedures or any part of the discussion. Lillian said that she did review the Policy and Procedures as part of the Governing Board subcommittee, but stated that, essentially, it was already a done deal. She further commented that the suggestions she made during the Board subcommittee meeting were not included in the version presented to SGC. Lillian advised SGC that the students would rather see this entire Procedure go to a subcommittee made up of representation from the Shared Governance Council; and, since the Facilities Task Force had 1 year to establish the Procedure, the SGC subcommittee should have more than 2 weeks to review it and obtain more input on it from the stakeholders.

Jeff Lehfeldt stated that Local 39 did not have any input into the Policy and Procedures as well, and they also would like to have a subcommittee formed to have a chance to voice their input into some of the things included in the Policy.

Harjot Sandhu advised SGC that the students had a particular concern about being required to pay the direct costs connected with graduation. S/P Fisher said the graduation ceremony is a college event – one of the most important things done on the campus – and advised that there is a line item in the budget to cover the costs involved with graduation. He stated that the students have never been charged for facilities use in connection with graduation.

Shirley Lewis stated that it seems like one area that was not addressed in the Procedures was the student and internal organizations and their use of facilities, specifically mentioning the non-refundable \$20.00 fee for the facilities use application form.

S/P Gerry Fisher stated that he saw the need for a Shared Governance Council subcommittee to review the Policy and Procedures, and it was agreed that a member from each of the following organizations would make up the subcommittee: ASSC, Local 39, CSEA, Senate/CTA (1 faculty member only), Management and Minority Coalition. The subcommittee will be called The Facilities Use Policy and Procedures Subcommittee of the Shared Governance Council. Each organization will advise Judy Anderson by Monday, October 15, 2007, of the name of their representative for the subcommittee. S/P Fisher will advise VP Brewington about the formation of this subcommittee. S/P Fisher also stated that it is his desire to have these revisions to the 1100-Series Policies and Procedures completed by the end of the fall semester.

#### 4. **Tech Prep Articulation New Policy No. 6050** – Kathy Rosengren

IVP-AA Kathy Rosengren distributed the new Tech Prep Articulation Policy No. 6050 as information. It will return to the next SGC Meeting for discussion and approval.

5. **College Catalog Revised Policy No. 6420** – Kathy Rosengren

IVP-AA Kathy Rosengren distributed the revised College Catalog Policy No. 6420 as information. It will return to the next SGC Meeting for discussion and approval.

6. **Review of Governing Board Agenda** – Gerry Fisher

Superintendent/President Gerry Fisher reviewed the Governing Board Agenda for October 17, 2007, with the Shared Governance Council.

5. **College Area Reports/Announcements:**

➤ **Superintendent/President** – Gerry Fisher

S/P Fisher advised SGC that he intends to initiate a communication from the S/P Office on quarterly goals for the SCC District via \$ALL.

➤ **ASSC** – Harjot Sandhu and Lillian Nelson

No report.

➤ **Academic Affairs** – Kathy Rosengren

IVP-AA Kathy Rosengren advised SGC that the Accreditation Report was sent that day. Academic Affairs is wrapping up the spring schedule, which goes to print next week. Also, she sent a memo to full-time faculty concerning workload concerns she has.

➤ **CCA/CTA/NEA** – Diane White

No report.

➤ **CSEA** – Cynthia Simon

No report.

➤ **Local 39** – Jeffery Lehfeltdt

No report.

➤ **Management** – Shirley Lewis

No report.

➤ **Minority Coalition** – Kevin Anderson

No report.

➤ **Student Services** – Lisa Waits

No report.

➤ **Human Resources** – Rich Christensen

No report.

➤ **Academic Senate** – Gail Kropp

Gail advised SGC that, at their last meeting, VP-SS Lisa Waits reported to the Senate on student discipline and complaint cases that her office dealt with from Fall '06 to Fall '07. The Senate discussed their Academic Integrity Policy, which was approved by the Senate in Spring '05. They realized they need to do a better job of disseminating and implementing the policy. They will be bringing the Academic Integrity Policy to the Shared Governance Council and are beginning work on their Academic Integrity Part 2. The Senate also discussed Articulation Services.

➤ **Technology & Learning Resources** – Jay Field

No report.

➤ **Workforce & Community Development/Foundation/Community Services** – Charles Shatzer

Absent.

➤ **Administrative and Business Service/FABPAC** – Mazie Brewington

No report.

6. **Other** – All

No comments.

7. **Adjournment** – 4:20 p.m.

GF/no